



# 2017 Health Savings Account (HSA) Form

2016 Elections will not carry over to 2017. New elections must be made each calendar year.

Employee Information				
Worksite Employer	Employee First Name	Last Name	Social Security Number	Date of Birth
Employee Physical Address (No P.O. Boxes)		City	State	Zip
Employee Mailing Address (If different than above)		City	State	Zip
Email Address			Phone Number	
Country of Citizenship			Residency Status (US Citizen, Non Resident Alien, or Resident Alien)	

Health Savings Account Elections
<input type="checkbox"/> I elect to defer \$_____ per paycheck. (There are 12 paychecks per year for monthly payrolls, 24 paychecks per year for bi-weekly and semi-monthly payrolls, and 48 paychecks per year for weekly payrolls.)
<input type="checkbox"/> I elect to defer the maximum allowable amount, divided over the remaining paychecks in the year. A Plus Benefits will calculate the deduction amount. Maximum contributions will be adjusted to reflect IRS maximums.

HSA Rules and Requirements
<ul style="list-style-type: none"> <li>HSA enrollees must sign up for the <b>Medsave 1</b> or <b>Medsave 2</b> medical plan option.</li> <li>HSA elections must be made each year. Elections <b>do not</b> roll over from year to year.</li> <li>Annual election amounts cannot exceed IRS limits of <b>\$3,400</b> for Single Coverage and <b>\$6,750</b> for Two-Party or Family Coverage.</li> <li>If you are covered under a non-high-deductible health plan elsewhere, you are not eligible to participate in a Health Savings Account.</li> </ul>

Employee Signature and Certification of Information Accuracy	
<p>I certify that I am eligible to establish an HSA and that the information I have provided in this form, including my social security number, is true and correct. I hereby authorize A Plus Benefits to establish an HSA account on my behalf and to deduct the above-specified deferral amount from my paycheck each pay period.</p>	
<p>X _____ Employee Signature</p>	<p>_____ Date</p>

Office Use Only		
EE ID:	Effective Date:	Notes:

