



Payroll Deduction Authorization

I authorize A Plus Benefits to make the following deduction(s) from my paycheck(s):

- Cash advance:** I have been advanced \$_____ and will repay this advance by having the entire amount deducted from my next paycheck.
- Loan:** I have been loaned the amount of \$_____ and will repay the loan by having \$_____ deducted from my next _____ paychecks.
- Miscellaneous frequently recurring deductions (food, tools, miscellaneous supplies, etc.):** not to exceed \$_____ per paycheck without additional authorization.
- Supplies or equipment purchase:** \$_____ per paycheck for the next _____ paychecks.
- Uniform rental or cleaning:** \$_____ per _____ until this authorization is revoked in writing or until my employment is terminated.
- Other:** I have received _____ and will repay \$_____ by having \$_____ deducted from my next _____ paychecks.

I authorize A Plus Benefits to make the deductions described above. I also agree that if my employment is terminated, for any reason, any balance owing for cash advances, loans, supplies or equipment purchases, uniform rental or cleaning or any debt that I have incurred in writing through this document will be deducted in full from my final paycheck. In the event that my final paycheck does not fully satisfy the debt that I owe, I agree to pay any and all reasonable collection, interest, and attorney fees that would be associated with the collection and settlement of the debt.

Employee's name (printed)

Employee's signature

Date

Supervisor's signature

Client Company